

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, MARCH 14, 2017, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara Frank called the roll with all members being present except Jones, who gave prior notice of his inability to attend.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5... James B. Braughler	District 6 Ron Buchanan
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Lloyd Zastrow
District 11..... Donald Reese	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Jennifer Hanneman
District 19..... Jim Schroeder	District 20 Jim Mode
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Alyssa Spaanem
District 25..... Matthew Foelker	District 26 Gregg Patrick
District 27..... Glen D. Borland	District 28 Dick Schultz
District 29..... Vacant	District 30 Gary Kutz

County Administrator Ben Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Agenda was accepted as printed.

Special Order of Business.

Schroeder introduced Commissioner Robert F. Dehring Jr. appointee to the Circuit Court Judge Branch III effective April 1, 2017.

Dean Boes, CEO/Executive Director of Wisconsin Municipal Mutual Insurance Company (WMMIC) gave a presentation on WMMIC.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
March 1, 2017**

Available Cash on Hand	
February 1, 2017	\$ 334,529.05
February Receipts	<u>11,912,196.33</u>
Total Cash	\$ 12,256,725.38
Disbursements	
General – February 2017	\$ 10,615,382.54
Payroll - February 2017	<u>1,264,560.29</u>
Total Disbursements	<u>11,879,942.83</u>
Total Available Cash	\$ 376,782.55
Cash on Hand (in banks)	

March 1, 2017	\$ 1,249,642.68	
Less Outstanding Checks	<u>872,860.13</u>	
Total Available Cash		\$ 376,782.55

Local Government Investment Pool - General	\$ 20,205,435.26
DANA Investments	28,379,787.71
Local Government Investment Pool - Clerk of Courts	26,128.09
Local Government Investment Pool - Farmland Preservation	170,652.31
Local Government Investment Pool - Parks/Liddle	82,040.72
Local Government Investment Pool - Highway Bond	1,878,416.38
	<u>\$ 50,742,460.47</u>

2017 Interest - Super N.O.W. Acct.	\$ 340.18
2017 Interest - L.G.I.P. - General Funds	10,394.05
2017 Interest - DANA Investments	30,785.55
2017 Interest - L.G.I.P. - Parks/Carol Liddle Fund	73.30
2017 Interest - L.G.I.P. - Farmland Preservation	152.47
2017 Interest - L.G.I.P. - Clerk of Courts	23.35
2017 Interest - L.G.I.P. - Highway Bond	<u>1,678.32</u>
Total 2017 Interest	\$ 43,447.22

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank presented the following:

Frank presented the following communications:

1. Letter dated March 1, 2017, from Honorable William F. Hue, Presiding Judge for Jefferson County Circuit Court, appointing Robert F. Dehring Jr. as Chairperson of the Jefferson County Security and Facilities Committee effective April 1, 2017.

2. Letter dated February 27, 2017, from Sheriff Paul Milbrath notifying the Board of the resignation of County Board Supervisor Timothy A. Smith, District #29, effective Monday, February 27, 2017.

3. On March 7, 2017, County Board Chair Schroeder appointed Jenifer Quimby, City of Waterloo, to the Wisconsin River Rail Transit Commission effective May 1, 2017, for a term ending April 30, 2020.

4. A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on March 16, 2017, at 7:00 p.m., in Room 205 of the Jefferson County Courthouse.

The communications and notice were received and placed on file.

Public Comment. None.

Register of Deeds Staci Hoffman and County Clerk Barbara Frank presented their department's annual report. The Treasurer's annual report was postponed. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

Schroeder informed the Board that Jefferson County Register of Deeds Staci Hoffman was recognized as the 2017 Wisconsin County Constitutional Officer of the Year.

Schroeder presented the 2016 Committee Meeting Payments and yearly comparisons:

**JEFFERSON COUNTY
COMMITTEE MEETING PAYMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Name	Meeting Count	Committee	Salary	Meeting Fees	Expenses	*Other Expenses	Total	Grand Total
BORLAND, GLEN	11	COUNTY BOARD	605.00	605.00	71.28	71.28	1,281.28	
	1	EDUCATION SESSION		55.00	0.00	0.00	55.00	
	9	INFRASTRUCTURE		495.00	45.36	45.36	540.36	
	1	INTER-COUNTY						
	2	COORD COMM		55.00	41.04	41.04	96.04	
	11	SEMINAR/CONVENTION UW EXTENSION EDUCATION		135.00	274.46	274.46	409.46	
				605.00	71.28	71.28	676.28	3,058.42
BRAUGHLER, JAMES	11	ADMIN & RULES/ICC		605.00	190.08	190.08	795.08	
	10	COUNTY BOARD	660.00	550.00	103.68	103.68	1,313.68	
	1	EDUCATION SESSION		55.00	143.64	143.64	198.64	
	4	FINANCE COMMITTEE		220.00	51.84	51.84	271.84	
	8	HIGHWAY COMMITTEE		440.00	138.24	138.24	578.24	
	10	HUMAN RESOURCES COMM		660.00	224.64	224.64	884.64	
	3	INTER-COUNTY COORD COMM		165.00	219.24	219.24	384.24	
	3	MILEAGE DONATION			0.00	0.00	0.00	
	3	SEMINAR/CONVENTION		215.00	203.76	203.76	418.76	4,845.12
BUCHANAN, RONALD	13	COUNTY BOARD	660.00	715.00	224.64	224.64	1,599.64	
	9	FAIR COMMITTEE		495.00	155.52	155.52	650.52	

6	FAIR WEEK	455.00	103.68	558.68
11	HIGHWAY COMMITTEE	605.00	172.80	777.80
13	HOME CONSORTIUM	715.00	0.00	715.00
2	H-SEM/CONV	110.00	46.98	156.98
1	JOINT MEETING	55.00	17.28	72.28
4	SOLID WASTE/AIR QUALITY	220.00	69.12	289.12
1	VETERANS SERVICE COMM	55.00	17.28	72.28
				4,892.30
10	COUNTY BOARD	550.00	151.20	1,361.20
1	EDUCATION SESSION	55.00	0.00	55.00
8	HUMAN RESOURCES COMM	440.00	120.96	560.96
12	INFRASTRUCTURE	660.00	136.08	796.08
31	PLANNING & ZONING COMM	1,705.00	468.72	2,173.72
				4,946.96
12	COUNTY BOARD	660.00	129.60	1,449.60
1	EDUCATION SESSION	55.00	0.00	55.00
13	FAIR COMMITTEE	740.00	140.40	880.40
4	FAIR WEEK	270.00	43.20	313.20
10	LAND & WATER	550.00	108.00	658.00
10	PARKS COMMITTEE	575.00	108.00	683.00
				4,039.20
10	ADMIN & RULES/ICC	550.00	0.00	550.00
13	COUNTY BOARD	715.00	25.92	1,400.92
13	FAIR COMMITTEE	715.00	0.00	715.00
4	FAIR WEEK	220.00	0.00	220.00

15	FINANCE COMMITTEE	825.00	32.40	857.40	3,743.32
HARTZ, PETER					
12	COUNTY BOARD	660.00	90.72	1,410.72	
9	LAND & WATER	495.00	68.04	563.04	
7	UW EXTENSION EDUC	385.00	52.92	437.92	2,411.68
JAECKEL, GEORGE					
13	COUNTY BOARD	715.00	63.18	1,438.18	
12	FINANCE COMMITTEE	660.00	58.32	718.32	
3	HIGHWAY COMMITTEE	165.00	12.96	177.96	
1	JOINT MEETING	55.00	6.48	61.48	
34	PLANNING & ZONING	1,870.00	165.24	2,035.24	4,431.18
JONES, RICHARD C					
12	COUNTY BOARD	660.00	172.80	1,492.80	
3	EDUCATION SESSION	215.00	64.80	279.80	
16	FINANCE COMMITTEE	880.00	345.60	1,225.60	
11	HUMAN SERVICES BOARD	605.00	237.60	842.60	
11	INFRASTRUCTURE	605.00	216.00	821.00	
1	MILEAGE DONATION	0.00	0.00	0.00	4,661.80
KANNARD, JOHN					
13	COUNTY BOARD	715.00	224.64	1,599.64	
11	HOME CONSORTIUM	605.00	0.00	605.00	
12	INFRASTRUCTURE	660.00	172.80	832.80	
5	UW EXTENSION EDUC	275.00	86.40	361.40	3,398.84
KELLY, MICHAEL K					
13	COUNTY BOARD	715.00	123.12	1,498.12	
8	HIGHWAY COMMITTEE	440.00	73.44	513.44	
3	INFRASTRUCTURE	165.00	25.92	190.92	
10	PARKS COMMITTEE	575.00	79.92	654.92	2,857.40
KUTZ, GARY K					
11	COUNTY BOARD	605.00	178.20	1,250.70	

6		SOLID WASTE/AIR QUALITY	330.00	97.20	427.20
7		WI RIVER RAIL TRANSIT COM	385.00	226.80	2,289.70
13	KUTZ, RUSSELL K	COUNTY BOARD	715.00	21.06	1,396.06
13		FAIR COMMITTEE	715.00	21.06	736.06
5		FAIR WEEK	275.00	8.10	283.10
1		FINANCE COMMITTEE	55.00	1.62	56.62
3		HOME CONSORTIUM	165.00	0.00	165.00
12		HUMAN SERVICES BOARD	660.00	4.86	664.86
11		INFRASTRUCTURE	605.00	14.58	619.58
10		MILEAGE DONATION	0.00	0.00	0.00
1		PER DIEM DONATION	0.00	0.00	3,921.28
9	LUND, KIRK	COMMUNITY ACTION	1,375.00	479.97	1,854.97
13		COUNTY BOARD	715.00	116.64	1,491.64
9		LAW ENF/EM MGMT	495.00	38.88	533.88
5		MILEAGE DONATION	0.00	0.00	0.00
7		SOLID WASTE/AIR QUALITY	385.00	73.44	458.44
13	MODE, JIM	COUNTY BOARD	715.00	70.20	1,445.20
1		BOARD OF HEALTH	55.00	42.12	97.12
10		ECONOMIC DEVELOPMENT	575.00	54.00	629.00
3		EDUCATION SESSION	165.00	48.60	213.60
11		HUMAN RESOURCES	605.00	59.40	664.40
16		HUMAN SERVICES BOARD	880.00	640.98	1,520.98
2		MARSH COUNTRY HEALTH	110.00	84.24	194.24
					4,764.54

MORRIS, DWAYNE	6	BRIDGES FED LIBRARY BD				66.42	396.42
	12	COUNTY BOARD	660.00			207.36	1,527.36
	1	EDUCATION SESSION			55.00	0.00	55.00
	2	JEFFERSON CO. LIBRARY BD.			110.00	25.38	135.38
	7	LAW ENF/EM MGMT			385.00	120.96	505.96
MORSE, EDWIN W	12	COUNTY BOARD	660.00			110.16	1,430.16
	5	BOARD OF HEALTH			275.00	45.90	320.90
	9	LAND & WATER			495.00	82.62	577.62
	6	LAW ENF/EM MGMT			330.00	55.62	385.62
	4	UW EXTENSION EDUC			220.00	36.72	256.72
NASS, STEVEN	8	ADMIN & RULES/ICC			440.00	103.68	543.68
	10	COUNTY BOARD	660.00			129.60	1,339.60
	1	EDUCATION SESSION			55.00	0.00	55.00
	4	FARMLAND CONSERV			220.00	51.84	271.84
	1	INTER-COUNTY COORD			55.00	34.56	89.56
	1	LAND INFORMATION COUNCIL			55.00	12.96	67.96
	5	PARKS COMMITTEE			300.00	51.84	351.84
	32	PLANNING & ZONING			1,760.00	414.72	2,174.72
PATRICK, GREGGORY	13	COUNTY BOARD	660.00			84.24	1,459.24
	10	LAND & WATER			550.00	64.80	614.80
	10	SOLID WASTE/AIR QUALITY			550.00	64.80	614.80
	8	UW EXTENSION EDUC			440.00	51.84	491.84
PAYNE, LAURA	13	COUNTY BOARD	660.00			133.38	1,508.38
	1	INFRASTRUCTURE			55.00	10.26	65.26
	7	LAND & WATER			385.00	71.82	456.82

	9	PARKS COMMITTEE	495.00	92.34	587.34
	7	SOLID WASTE/AIR QUALITY	385.00	88.56	473.56
	3	WI RIVER RAIL TRANSIT COM	165.00	51.84	216.84
	7	COUNTY BOARD	385.00	128.52	1,173.52
POULSON, BLANE	1	EDUCATION SESSION	55.00	0.00	55.00
	12	FAIR COMMITTEE	660.00	220.32	880.32
	5	FAIR WEEK	400.00	91.80	491.80
	3	FARMLAND CONSERV	165.00	55.08	220.08
	4	FINANCE COMMITTEE	220.00	73.44	293.44
	5	HIGHWAY COMMITTEE	275.00	91.80	366.80
	11	COUNTY BOARD	605.00	142.56	1,407.56
REESE, DONALD	1	EDUCATION SESSION	80.00	49.68	129.68
	11	HIGHWAY COMMITTEE	605.00	129.60	734.60
	3	H-SEM/CONV	165.00	97.20	262.20
	1	JOINT MEETING	55.00	12.96	67.96
	34	PLANNING & ZONING	1,870.00	440.64	2,310.64
	3	SEMINAR/CONVENTION	165.00	99.36	264.36
	10	SOLID WASTE/AIR QUALITY	550.00	129.60	679.60
	11	ADMIN & RULES/ICC	605.00	285.12	890.12
RINARD, AMY R	13	COUNTY BOARD	715.00	336.96	1,711.96
	2	EDUCATION SESSION	110.00	59.40	169.40
	11	FINANCE COMMITTEE	605.00	285.12	890.12
	3	INTER-COUNTY COORD	165.00	123.12	288.12
	1	LAW ENF/EM MGMT	55.00	25.92	80.92
	29	PLANNING & ZONING	1,595.00	751.68	2,346.68
	2	SEMINAR/CONVENTION	135.00	0.00	135.00
					6,512.32

226	SCHROEDER, JAMES R	11	ADMIN & RULES/ICC	605.00	0.00	605.00	0.00	605.00
		9	COUNTY BOARD	495.00	0.00	495.00	0.00	7,095.00
		3	BOARD OF HEALTH	165.00	0.00	165.00	0.00	165.00
		10	CRIMINAL JUSTICE COOR	550.00	0.00	550.00	0.00	550.00
		6	ECONOMIC DEVELOPMENT	355.00	0.00	355.00	0.00	355.00
		4	EDUCATION SESSION	220.00	0.00	220.00	0.00	220.00
		6	FAIR COMMITTEE	330.00	0.00	330.00	0.00	330.00
		11	FINANCE COMMITTEE	605.00	0.00	605.00	0.00	605.00
		2	HIGHWAY COMMITTEE	110.00	0.00	110.00	0.00	110.00
		2	HUMAN RESOURCES	110.00	0.00	110.00	0.00	110.00
		1	HUMAN SERVICES BOARD	55.00	0.00	55.00	0.00	55.00
		8	INFRASTRUCTURE	440.00	0.00	440.00	0.00	440.00
		8	INTER-COUNTY COORD	440.00	93.96	440.00	93.96	533.96
		1	JOINT MEETING	55.00	0.00	55.00	0.00	55.00
		2	LAND & WATER	110.00	0.00	110.00	0.00	110.00
		2	LAW ENF/EM MGMT	110.00	0.00	110.00	0.00	110.00
		1	LEGISLATION & RULES	55.00	0.00	55.00	0.00	55.00
		9	MEET W/LOCAL GOVT/ASSOC	495.00	49.91	495.00	49.91	544.91
		6	MEET WITH ADMINISTRATOR	330.00	0.00	330.00	0.00	330.00
		4	PARKS COMMITTEE	220.00	0.00	220.00	0.00	220.00
		1	PER DIEM DONATION	0.00	0.00	0.00	0.00	0.00
		3	PLANNING & ZONING	165.00	0.00	165.00	0.00	165.00
		3	SECURITY & FACILITIES	165.00	0.00	165.00	0.00	165.00
		4	SEMINAR/CONVENTION	295.00	140.16	295.00	140.16	435.16
		1	UTILITY TAX CO	55.00	0.00	55.00	0.00	55.00
		6	UW EXTENSION EDUC	330.00	0.00	330.00	0.00	330.00
	SCHULTZ, RICHARD	13	COUNTY BOARD	715.00	98.28	715.00	98.28	1,473.28
								13,749.03

5	BOARD OF HEALTH							312.80	
1	EDUCATION SESSION						37.80	55.00	
11	HOME CONSORTIUM						0.00	605.00	
6	LAW ENF/EM MGMT						45.36	375.36	
4	UW EXTENSION EDUC						30.24	250.24	3,071.68
3	COUNTY BOARD			467.50			58.32	690.82	
4	ECONOMIC DEVELOPMENT						75.60	295.60	
7	FINANCE COMMITTEE						136.08	521.08	1,507.50
13	COUNTY BOARD			660.00			103.68	1,478.68	
10	ECONOMIC DEVELOPMENT						138.24	713.24	
1	EDUCATION SESSION						0.00	55.00	
11	HUMAN SERVICES BOARD						190.08	795.08	
6	MILEAGE DONATION						0.00	0.00	
13	PARKS COMMITTEE						224.64	989.64	
12	WI RIVER RAIL TRANSIT						421.20	1,081.20	5,112.84
12	COUNTY BOARD			660.00			194.40	1,514.40	
7	HOME CONSORTIUM						37.80	422.80	
10	HUMAN RESOURCES						162.00	712.00	
9	LAW ENF/EM MGMT						145.80	640.80	3,290.00
8	COUNTY BOARD			467.50			155.52	1,063.02	
6	HUMAN RESOURCES						116.64	446.64	
1	LAND & WATER						19.44	74.44	
2	PLANNING & ZONING						38.88	148.88	
8	UW EXTENSION EDUC						155.52	595.52	2,328.50
1,424	County Board Totals	24,447.50	78,600.00	17,436.82	120,484.32	120,484.32	120,484.32	120,484.32	120,484.32

* Other expenses include mileage, parking, meals and registration fees

AGER, LINDA	3	JEFFERSON CO LIBRARY	165.00	44.82	209.82	209.82
ANFANG, FRANK	10	LAND & WATER CONSER	550.00	97.20	647.20	647.20
BABCOCK, PAUL	2	COUNTY BOARD	110.00	12.96	315.46	
	3	HUMAN RESOURCES	165.00	19.44	184.44	
	3	UW EXTENSION EDUC	165.00	19.44	184.44	684.34
BATTENBERG, CAROL	10	AGING & DIS RESOURCE		97.20	97.20	97.20
BIERMEIER, ART	3	JEFFERSON CO. LIBRARY	165.00	43.20	208.20	208.20
BURLINGHAM,	3	FARMLAND CONSERV	165.00	59.94	224.94	
MARGARET	8	LAND & WATER	440.00	159.84	599.84	824.78
CARROLL, DONALD	7	ZONING/BD OF ADJ	385.00	187.92	572.92	572.92
CHRISTENSEN, WALT	1	LAKE RIPLEY MGMT DIST	55.00	14.04	69.04	69.04
CLISH, MICHAEL	1	VETERANS SERVICE COMM	55.00	10.80	65.80	65.80
COUNSELL, ALFRED C	2	COUNTY BOARD	110.00	34.56	337.06	
	2	FAIR COMMITTEE	110.00	34.56	144.56	
	2	HIGHWAY COMMITTEE	110.00	17.28	127.28	
	1	JOINT MEETING	55.00	17.28	72.28	681.18
CROUSE, CYNTHIA	11	HUMAN SERVICES BOARD	605.00	0.00	605.00	605.00
DELZER, DONALD	4	TRAFFIC SAFETY COMMISSION	220.00	32.40	252.40	252.40
ELLINGSON, CAROL	0	NUTRITION		2.16	2.16	2.16
FINN, TIMOTHY	1	VETERANS SERVICE COMM	55.00	10.80	65.80	65.80

FROELICH, LEIGH	1	JEFFERSON CO. LIBRARY BD	55.00	0.00	55.00	55.00
GAUGERT, WILLIAM	4	SHERIFF'S CIVIL SERVICE	220.00	30.24	250.24	250.24
GERBIG, JANET	0	NUTRITION		84.24	84.24	84.24
HADLER, MARIAH	1	FARMLAND CONSERV	55.00	3.24	58.24	58.24
HALL KIND, DEBRA	1	FAIR COMMITTEE	55.00	3.24	58.24	58.24
HARTWICK, SUE	0	PER DIEM DONATION		0.00	0.00	0.00
HINZMANN, DONNA	4	TRAFFIC SAFETY COMMISSION	220.00	15.12	235.12	235.12
HOEFT, JANET SAYRE	9	ZONING/BD OF ADJUSTMENT	495.00	91.35	586.35	586.35
HYNEK, PAUL	1	ZONING/BD OF ADJUSTMENT	55.00	15.40	70.40	70.40
KANNENBERG, RITA	0	NUTRITION		23.22	23.22	23.22
KLUBERTANZ, MARK T	3	COUNTY BOARD	165.00	38.88	396.38	396.38
KUTZ, RONALD	3	TRAFFIC SAFETY COM	165.00	12.96	177.96	177.96
LARSON, JOANNE	1	LAND INFORMATION COUNCIL	55.00	8.64	63.64	63.64
LAUDENSLAGER, RODNEY	2	SHERIFF'S CIVIL SERVICE	110.00	36.72	146.72	146.72
LEVERTON, LEE	3	SHERIFF'S CIVIL SERVICE	165.00	32.40	197.40	197.40
LUST, NANCY	3	JEFFERSON CO. LIBRARY BOARD	165.00	12.96	177.96	177.96
MCKENZIE, JOHN	5	BOARD OF HEALTH	275.00	37.80	312.80	312.80
	11	HUMAN SERVICES BOARD	605.00	83.16	688.16	1,000.96
NATROP, BARBARA	0	NUTRITION		71.28	71.28	71.28

230	NEIDNER, PHIL	2	TRAFFIC SAFETY COMM	110.00	31.32	141.32	141.32
	PURCELL, KEVIN	4	SHERIFF'S CIVIL SERVICE	220.00	34.56	254.56	254.56
	QUIMBY, JENIFER	1	WI RIVER RAIL TRANSIT COM	55.00	35.64	90.64	90.64
	ROBERTS, AARI	1	ZONING/BD OF ADJUSTMENT	55.00	18.10	73.10	73.10
	SCHULTZ, JAMES	12	HUMAN SERVICES BOARD	660.00	194.40	854.40	854.40
	SPANGLER, CHRISTINE	4	SHERIFF'S CIVIL SERVICE	220.00	43.20	263.20	263.20
	STEINDORF, KATHLEEN	1	FAIR COMMITTEE	55.00	7.56	62.56	62.56
	WEIS, DALE	8	ZONING/BD OF ADJUSTMENT	440.00	109.57	549.57	549.57
	WIESMANN, MARIE	2	BOARD OF HEALTH	110.00	12.96	122.96	122.96
	WILLIAMS, DONALD	3	BOARD OF HEALTH	165.00	19.44	184.44	184.44
	ZASPEL, JEFFREY	1	JEFFERSON CO. LIBRARY BD	55.00	11.88	66.88	66.88
		169	Non Board Members' Totals	8,690.00	2,035.32	11,302.82	11,302.82
		1,593	Grand Totals	87,290.00	19,472.14	131,787.14	131,787.14

Tuesday, March 14, 2017

COUNTY BOARD PER DIEM COST

Year	Cost			Total
	Salary	Meeting Fees	Other Expenses	
2011	25,658	101,010	23,170	149,838
2012	25,548	96,625	21,935	144,108
2013	25,575	105,555	22,482	153,612
2014	25,438	92,105	21,527	139,070
2015	25,300	93,065	21,336	139,701
2016	25,025	87,290	19,472	131,787

Rinard, Chair of the Administration & Rules Committee, introduced Ordinance No. 2016-24.

Executive Summary

Section 3.01(5) of the Board of Supervisors Rules of Order designates the order of business conducted at all County Board meetings except the April organizational meeting. This section does not provide for a Special Order of Business to be conducted at County Board meetings. The proposed amendment to the Board of Supervisors Rules of Order authorizes Special Order of Business be placed anywhere on the County Board agenda at the discretion of the County Board Chair. The Administration and Rules Committee met on February 22, 2017, and recommended forwarding this ordinance amendment to the County Board for approval.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Amend Section 3.01(5) of the Board of Supervisors Rules of Order as follows:

(5) The order of business for all other board meetings shall be as follows:

- (a) Call to order.
- (b) Roll call by County Clerk.
- (c) Pledge of allegiance.
- (d) Certification of compliance with Open Meeting Law.
- (e) Approval of the agenda.
- (f) Approval of minutes of last meeting.
- (g) Written communications provided to Board. [am. 03/09/10, Ord. 2009-24]
- (h) Public comment.
- (i) Annual reports of department heads.
- (j) Committee reports, resolutions and ordinances.
- (k) Committee and Board appointments.
- (l) Announcements.
- (m) Special Order of Business may be placed anywhere on the agenda at the discretion of the County Board Chair. [Am. 02/14/06, Ord. 2005-47; am. & re-lettered 3/13/12, Ord. 2011-24; Ord. 2013-24, 03-11-2014]

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Rinard moved that Ordinance No. 2016-24 be adopted. Seconded.

Pursuant to Board Rule Section 3.09, Rinard moved to suspend the rules and take action on Ordinance No. 2016-24. Seconded and carried by unanimous consent.

Ordinance No. 2016-24 was adopted: Ayes 28 (Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, R. Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Spaanem, Foelker, Patrick, Borland, Schultz, G. Kutz), Noes 0, Absent 1 (Jones), Va-

cant 1 (District 29).

Wehmeier introduced the 2017 Strategic Plan Report.

TO: Jefferson County Board of Supervisors

FROM: Administration and Rules Committee & Ben Wehmeier,
County Administrator

DATE: March 2017

SUBJECT: 2017 Strategic Plan Report

One of the specific recommendations to come forward from the Task Force was a need to review and update the County's Strategic Plan which was completed in 2010. In 2016, as part of the budgetary process for FY 2017, the County allocated funds to execute this work. The Administration and Rules Committee then began to prepare a Request for Proposals which was issued in January of 2017. Three finalists were identified and were interviewed by the Administration and Rules Committee last month.

As a result of the interview, the Administration and Rules Committee hired the Chamness Group, of Brookfield, Wisconsin, to facilitate an update of the County's Strategic Plan. The budget will be \$15,000-\$20,000. Enclosed with this report you will find information related to the Experience of the Firm and Experience of the Facilitators. [This information will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.]

The process will begin by gathering input from key stakeholders in county government. This will include interviews with elected officials and staff as well as opportunities for public input. Once the data collection is complete, findings will be shared. This will assist in reviewing the current mission and vision of the County and determine if any changes need to be made. This process will be key in the development of updated goals and strategies based on these guiding principles and values. Finally, work will take place to develop an actionable plan. It is anticipated that this work will be completed by August of 2017.

As the process begins, more information will be provided with key dates and opportunities for participation. If you have any questions, please reach out to any member of the Administration and Rules Committee or the County Administrator.

Tietz, member of the Jefferson County Economic Development Consortium, introduced Resolution No. 2016-70.

Executive Summary

The Jefferson County Economic Development Consortium (JCEDC) on behalf of the County administers the County's Revolving Loan Fund (RLF) program with the assistance of the Finance Department. The RLF serves to assist businesses in gap financing for specific needs such as equipment purchases. Historically, requests for these funds were made through a loan review committee and the JCEDC Board with final approval by the County Board. The County currently has over \$500,000 available for this program.

Recently the JCEDC and staff began to review past practic-

es and policies for administering RLF loans and determined that formal loan administration policies needed to be adopted. As a result, the JCEDC director drafted the Revolving Loan Fund Manual and Lending Guidelines based on best practices. This document was reviewed with the County Administrator, Corporation Counsel and the State Department of Administration. The JCEDC Board of Directors reviewed the Manual and Lending Guidelines on February 23, 2017, and recommends approval.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, Jefferson County administers a Revolving Loan Fund program to assist businesses with providing low interest loans, and

WHEREAS, the Jefferson County Economic Development Consortium serves as the administrator of the program with support from other County departments, and

WHEREAS, the County has a fiduciary role in oversight of these funds, and

WHEREAS, the attached Revolving Loan Fund Manual and Lending Guidelines follows current best practices in administering these loans [Revolving Loan Fund Manual and Lending Guidelines will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountyiwi.gov].

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby adopts the attached Jefferson County Economic Development Revolving Loan Fund Manual and Lending Guidelines.

Fiscal Note: There is no fiscal impact.

Tietz moved for the adoption of Resolution No. 2016-70. Seconded and carried. **Hanneman, Vice Chair of the Finance Committee, introduced Resolution No. 2016-71.**

Executive Summary

At year end, departments are required to submit carryover requests for funds that are unspent. If the County Administrator approves the request, it is reviewed by the Finance Committee and acted on by the County Board for approval. There is a total of \$36,222,456.46 proposed to be carried over from fiscal year 2016 to fiscal year 2017, and of this amount, \$12,342,282.87 requires County Board approval. This resolution will authorize carryover funds of \$12,342,282.87 from fiscal year 2016 to fiscal year 2017. The Finance Committee considered this resolution at its March 9, 2017 meeting and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, at the close of each fiscal year, it may be desirable to carry over funds in some accounts so that they can be used in the next budget year, and

WHEREAS, the Finance Committee has reviewed the collective requests of all departments to carry over the funds designated

in the various accounts below, more particularly set forth in the Finance Committee minutes of March 9, 2017,

WHEREAS, the Finance Committee recommends certain

Governmental funds	256,847.90	3,499,338.91	3,499,338.91
Governmental funds	3,499,338.91	1,771,104.98	1,771,104.98
Governmental funds	1,771,104.98	5,527,291.79	5,527,291.79
Governmental funds	5,527,291.79	23,623,325.69	23,623,325.69
Proprietary funds	23,623,325.69	160,509.13	160,509.13
Proprietary funds	160,509.13	542,557.59	542,557.59
Proprietary funds	542,557.59	6,368,772.26	6,368,772.26
Proprietary funds	6,368,772.26	30,695,164.67	30,695,164.67
Proprietary funds	30,695,164.67	36,222,456.46	36,222,456.46
Proprietary funds	36,222,456.46		12,342,282.87
Grand Total			12,342,282.87

funds be designated as non-lapsing for fiscal year 2017 in the amounts as listed above,

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of March 9, 2017, and referenced above, totaling \$12,342,282.87, are designated as non-lapsing in the 2016 budget and carried over to the 2017 departmental budgets which are hereby amended in the respective amounts.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

Explanation of governmental funds: Non-spendable funds are funds that include prepaid items, deposits, and inventory accounts. Spendable, restricted funds are funds that are legally restricted by statutes, contracts, purchase orders, or funding source. Spendable, committed funds are funds that are spendable at the discretion of the County.

Explanation of proprietary funds (Highway): Capital net assets are items that are depreciated along with land. Restricted net assets relate to municipal deposits for subsequent year work by the County. Non-restricted net assets include both required items and discretionary items.

Hanneman moved that Resolution No. 2016-71 be adopted.

Seconded and carried: Ayes 28 (Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, R. Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Spaanem, Foelker, Patrick, Borland, Schultz, G. Kutz), Noes 0, Absent 1 (Jones), Vacant 1 (District 29).

Jefferson County
Final Non-Lapsing Requests
For the Year Ended December 31, 2016

Note: When it states "as for 2017 budget" this is what is in the 2017 budget that was estimated as carryover, there may be another line item to adjust that amount to actual.

Department	Bus Unit	Acct #	Sub Acct	Explanation	Non-Spendable Fund Bal	Spendable Fund Balances		Total
						Restricted	Committed	
General Rev and Exp	9801	594808		Resolution 2015-36 Purchase Park Land of County Hwy A			34,122.00	244,122.00
General Rev and Exp	9801	594808		Resolution 2016- Purchase Property at 302 & 304 S Center and 201 E Dodge St			210,000.00	
County Board	11	531333		Video Services of County Board Meeting in dispute			4,500.00	
County Board	14	695700		Remaining Historical Commission funds as per 2017 budget				
County Board	14	594950		Remaining Historical Commission operating reserve adjustment		2,830.67 (73.94)		7,256.73
Economic Development	31	594955		Increase JCEDC vested benefit reserve to actual		15,505.89		
Economic Development	31	594950		Increase JCEDC fiduciary funds operating reserve		(3,503.64)		
Economic Development	31	695700		Remaining JCEDC fiduciary funds as per 2017 budget		156,323.00		168,325.25
Human Resources	41	521219		Professional Services-Arbitrations and Hearings			17,468.00	
Human Resources	41	532334		Air Fare for National Conference for Director			450.00	
Human Resources	41	532339		Parking for National Conference for Director			65.00	
Human Resources	41	532336		Lodging for National Conference for Director			1,072.00	
Human Resources	41	532335		Meals for National Conference for Director			110.00	
Human Resources	41	532350		Leadership development for County Admin-not done in 2016			1,000.00	
Human Resources	41	532350		Coaching for Accountability sessions for 2017			5,000.00	
Human Resources	41	521219		Independent Contractor Audit not Anticipated			1,500.00	26,665.00
Register of Deeds	1002	521295		Land Records Management System-Data Conversion			1,110.67	
Register of Deeds	1002	695700		Redaction Funds restricted by statute as per 2017 budget			43,472.00	44,582.67
County Clerk	1213	594950		Remaining ICC funds			(542.07)	
County Clerk	1213	695700		Remaining ICC funds as per 2017 budget			720.00	177.93
Land Information	1303	594950		Remaining land records modernization funds as per Wisc Statutes			31,686.90	
Land Information	1303	695700		Remaining land records modernization funds as per 2017 budget			67,815.00	99,483.90

Parks Department	1801	594820	Korth Park (Fort Health Care) Playground Sign	2,000.00	
Parks Department	1801	594829	Donation for Cappie's Landing Property Development	7,237.54	
Parks Department	1801	594829	Boat Launch, Donated Funds matched with Sewardship Grant	30,000.00	
Parks Department	1801	594829	New Pavement at Pohlmam Park	12,000.00	
Parks Department	1801	594820	Remaining Bicycle Implementation Plan	10,051.00	
Parks Department	1806	594960	Remaining Carol Liddle estate funds, restricted by estate	39.56	
Parks Department	1806	594980	Carol Liddle estate funds as per 2017 budget	81,928.00	
Parks Department	1809	594950	Remaining Carlin Weld Parks funds, restricted by source	(4,093.64)	
Parks Department	1809	594950	Carlin Weld Park funds as per 2017 budget	25,065.00	
Parks Department	1812	594950	Remaining Carnes Park, non-lepsing request for capital items	31,675.62	
Parks Department	1812	594950	Carnes Park Development funds as per 2017 budget	86,426.00	
Parks Department	1812	594820	Mason Log Home Restoration Funds, restricted by source	18,761.00	
Parks Department	1814	699992	Remaining Garman Nature Preserve, restricted by source	0.19	
Parks Department	1814	699700	Garman Nature Preserve funds as per 2017 budget	329.00	
Parks Department	1816	699992	Remaining Glacial Heritage, restricted by source	2,500.00	
Parks Department	1816	699700	Glacial Heritage Development funds as per 2017 budget	16,208.00	
Parks Department	1824	699992	Remaining Bike Trail donations, restricted by source	(87,098.07)	
Parks Department	1824	699800	Remaining Bike Trail donations, restricted by source as per 2017 budget	110,951.00	
Parks Department	1826	699992	Remaining Dog Park funds	25,064.91	
Parks Department	1826	691100	Remaining Dog Park funds as per 2017 budget	54,247.00	423,283.11
Central Services	1901	594822	Electric Service Upgrade-North End Courthouse	25,000.00	
Central Services	1901	594820	Flagpole and Employee outside area	20,000.00	
Central Services	1901	535247	Employee Break Rooms	15,000.00	60,000.00
Sheriff Department	2001	531317	Tactical Vests for SWAT (6)	6,999.50	
Sheriff Department	2001	531317	Lethal Launchers (3) & Holsters (2)	1,519.97	
Sheriff Department	2001	594811	Propane Systems for 2016 Tahoes (6)	48,040.74	
Sheriff Department	2010	594811	Replacement Tahoe (\$31,108 Received from Insurance)	36,108.00	
Sheriff Department	2010	699992	Funds restricted by source -- Drug Education	(80.24)	
Sheriff Department	2010	699700	Funds restricted by source -- Drug Education as per 2017 budget	1,520.00	
Sheriff Department	2011	699992	Funds restricted by source -- Drug Restitution	377.26	
Sheriff Department	2011	699700	Funds restricted by source -- Drug Restitution as per 2017 budget	8,719.00	
Sheriff Department	2012	699992	Funds restricted by source -- Vehicle Forfeiture	1,702.43	
Sheriff Department	2012	699700	Funds restricted by source -- Vehicle Forfeiture as per 2017 budget	3,932.00	
Sheriff Department	2014	699992	011 Remaining restricted donations -- K-9 related	6,376.48	
Sheriff Department	2014	699992	012 Remaining restricted donations -- Community Program	959.65	

1,209.52								
94.00								
618.21								
937.75								
10.35								
4,457.83								
209,057.00								
201.00								
2,704.28								
5,259.00								
(22,011.15)								
168,923.00								
								484,235.58
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Finance Department	2601	594818	ERP System (Tyler Munte)				318,623.72	318,623.72
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Emergency Mgmt	2703	594950	Remaining flood mitigation program fund (HMGP)				69,959.70	69,959.70
Emergency Mgmt	2703	695800	Remaining flood mitigation program fund (HMGP) as per 2017 budget				93,728.00	93,728.00
Emergency Mgmt	2706	695700	Hazmat Operations as per 2017 budget				3,035.00	3,035.00
Emergency Mgmt	2706	695992	Revenue from Hazmat-Train Derailment-Replace supplies				1,476.63	1,476.63
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Veterans Services	5302	593719	Veterans Relief Services				17,222.42	17,222.42
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UW Extension	6801	594950	Donation from Dec 2008 regarding 4-H fees adjustment				0.00	0.00
UW Extension	6801	699700	Donation from Dec 2008 regarding 4-H fees, per 2017 budget				1,680.00	1,680.00
UW Extension	6801	594819	Furnishing for Meeting rooms				10,000.00	10,000.00
UW Extension	6803	531303	Printer budgeted but never purchased				3,000.00	3,000.00
UW Extension	6803	699700	Remaining funds for UWEX Program				(870.96)	(870.96)
UW Extension	6811	531348	UWEX Program as per 2017 budget				2,483.00	2,483.00
UW Extension	6811	531348	Remaining funds Agricultural program				115.19	115.19
UW Extension	6811	699700	Remaining funds Agricultural program as per 2017 budget				3,639.00	3,639.00
UW Extension	6815	531348	Master Gardener program				(316.68)	(316.68)
UW Extension	6815	699700	Remaining funds Master Gardener Program as per 2017 budget				2,216.00	2,216.00
UW Extension	6816	531348	Remaining funds Pesticide Program				(946.83)	(946.83)
UW Extension	6816	699700	Pesticide Programs as per 2017 budget				8,029.00	8,029.00
UW Extension	6819	531348	Remaining funds Tractor Safety Program				(589.85)	(589.85)
UW Extension	6819	699700	Tractor Safety Program as per 2017 budget				4,419.00	4,419.00
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Fair Park	6806	485105	Remaining Fair Donations				1,624.79	1,624.79
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Fair Park	6906	699800	Fair donations as per 2017 budget	28,477.00	30,101.79
Land Conservation	7019	594950	Fairland Preservation Adjustment	30,857.31	
Land Conservation	7019	699800	Fairland Preservation, capital as per 2017 budget	92,881.00	123,838.31
Zoning	7101	699700	Comprehensive Plan Update/Transportation Plan as per 2017 budget	35,000.00	
Zoning	7109	594950	Solid Waste funds restricted by both grants and contracts	45,180.64	
Zoning	7109	699700	Solid Waste funds as per 2017 budget	141,002.00	221,182.64
General Fund Totals				0.00	1,382,894.93
Health Department	240	351300	Prepaid asset reserve (Prepaid Health Ins paid by Employer)	19,036.62	
Health Department	240	354900	Working capital (3 Month Operating Expense)	421,491.00	
Health Department	4700	663700	Operating to reduce levy as per 2016 budget	130,198.00	
Health Department	4501	531314	Restricted Donations for purchase of Pack n Play Cribs	2,500.00	573,226.62
Human Services	250	353100	Prepaid asset reserve	237,811.28	
Human Services	5001	594950	Remaining child abuse donations, restricted by source	3,746.56	
Human Services	5001	594950	Remaining child / family donations, restricted by source	2,433.52	
Human Services	5001	594950	Remaining Zero Suicide	213.36	
Human Services	5005	594850	Remaining Juvenile Justice donations	1,255.32	
Human Services	5021	594950	Remaining Safe & Stable Families donations	2,834.07	
Human Services	5195	594950	Vehicle escrow funds, restricted by source	65,137.19	
Human Services	5001	529299	Donations unrestricted	3,575.37	
Human Services	5001	529299	MIS Training unspent budgeted amount to finish training in 2017	4,000.00	
Human Services	5210	594820	Tie alarm system into 911 and security company	50,454.68	
Human Services	5001	552504	071 Youth Care-Out of state court ordered placement	267,180.00	633,641.35
Capital Projects	8151	594950	Demolition and New Highway Shop-remaining funds	1,781,769.57	1,781,769.57
MIS-Power Group	8501	594820	Sheriff UPS	43,000.00	
MIS-Overhead	8510	594813	Air Conditioning Replacement	20,000.00	63,000.00
Total Governmental Funds				256,847.90	1,771,104.98
				3,499,338.91	6,527,291.79

		Proprietary Funds -- Net Assets		Total
		Capital	Restricted	Non-Restricted
Highway Department	700	361100		
Highway Department	700	361200		
Highway Department	700	3625xx		160,509.13
Highway Department	700	362600		1,291,207.03
Highway Department	700	363100		
Highway Department	700	363200		623,456.46
Highway Department	700	363250		148,085.99
Highway Department	700	363260		(2,438.43)
Highway Department	700	363350		179,829.71
Highway Department	700	363400		74,028.94
Highway Department	53241	699992		1,749,828.31
Highway Department	53311	699992		137,675.00
Highway Department	53312	699992		1,622,325.00
Highway Department	53313	699992		110,337.13
Totals		23,623,325.69	1,451,716.16	5,620,122.82
				30,695,164.67
Total all Funds				<u>36,222,456.46</u>

Hanneman introduced Resolution No. 2016-72.

Executive Summary

At year end, the County Administrator requests a budget transfer from contingency or general funds to offset department deficits. This request is reviewed by the Finance Committee and acted on by the County Board for approval. This resolution will authorize transferring \$197,666 from the contingency fund to various County departments due to fiscal year 2016 deficits. The Finance Committee considered this resolution at its March 9, 2017 meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, due to circumstances arising after the 2016 budget was adopted, the following transfers of funds are necessary from the contingency appropriation account and/or general fund as indicated to close the accounting books for 2016:

Department	Bus Unit	Account Number	Deficit Amount	Original Levy	Percent of Levy
County Administration	81	599999	1,438	265,029	0.5%
County Treasurer	1401	599999	169,468	(821,664)	20.6%
Corporation Counsel	1701	599999	850	350,991	0.2%
Sheriff	2001	599999	10,381	12,231,125	0.1%
Clerk of Courts	2401	599999	5,878	1,561,913	0.4%
Land & Water Conservation	7001	599999	9,651	236,468	4.1%
Total			<u>197,666</u>		
Contingency Fund			197,666		
General Fund			<u>0</u>		
Total			<u>197,666</u>		

WHEREAS, the Finance Committee recommends that the above departmental deficits be funded by the transfers set forth above totaling \$197,666,

NOW, THEREFORE, BE IT RESOLVED that the aforementioned transfers of funds are hereby approved and the 2016 budget is amended to reflect the same.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

The contingency fund has a balance of \$333,464, of which \$197,666 is needed to offset the deficit for 2016.

The main reason for the Administration Department budget was partially due to additional increases in wages that were not originally budgeted.

The County Treasurer was due to the negative adjustment to fair market value on investments of approximately \$350,000.

The Corporation Counsel office's deficit is due to a few miscellaneous items that went over budget.

The Sheriff's department deficit is due to overtime and worker's compensation over budget.

The Clerk of Courts overage is mainly for court order attorney fees that were approximately \$130,000 over budget.

The Land & Water Conservation Department has a deficit due to less permit and fee revenue than anticipated.

Hanneman moved that Resolution No. 2016-72 be adopted.

Seconded and carried: Ayes 28 (Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, R. Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Spaanem, Foelker, Patrick, Borland, Schultz, G. Kutz), Noes 0, Absent 1 (Jones), Vacant 1 (District 29).

Jefferson County
 Departmental Surplus (Deficit) Recap
 For the Year Ended December 31, 2016

Dept	Department	General Ledger Surplus (Deficit)	Budgetary Only Accounts	Estimated Additional Activity	Actual Non-Lapsing	Actual Surplus (Deficit)	Deficit Transfer Contingency Fund	General Fund	Amended Surplus (Deficit)	Original Tax Levy 2016	Actual Surplus (Deficit)	
000	General Revenues	1,017,479.00			(244,122.00)	773,357.00	(197,666.00)		575,691.00	(7,367,457.00)	10.5%	
001	County Board	18,528.00			(7,256.00)	11,273.00			11,273.00	392,202.00	2.9%	
002	Economic Development	168,326.00			(168,326.00)	0.00			0.00	0.00	0.0%	
004	Human Resources	46,089.00			(26,665.00)	19,424.00			19,424.00	455,087.00	4.3%	
008	County Administrator	(1,438.00)			(1,438.00)	0.00	1,438.00		0.00	285,029.00	-0.5%	
010	Register of Deeds	176,039.00			(44,563.00)	131,456.00			131,456.00	(181,459.00)	72.4%	
012	County Clerk	14,618.00			(178.00)	14,440.00			14,440.00	226,974.00	6.4%	
013	Land Information	103,938.00			(99,483.00)	4,355.00			4,355.00	362,066.00	1.2%	
014	County Treasurer	(169,468.00)				(169,468.00)	169,468.00		0.00	(821,664.00)	-20.6%	
016	District Attorney	16,892.00				16,892.00			16,892.00	674,578.00	2.5%	
017	Corporation Counsel	(850.00)				(850.00)	850.00		0.00	360,991.00	-0.2%	
018	Parks	514,992.00			(423,284.00)	91,708.00			91,708.00	760,167.00	12.1%	
019	Central Services	72,855.00			(60,000.00)	12,855.00			12,855.00	694,388.00	1.9%	
020	Sheriff	473,854.00			(484,235.00)	(10,381.00)	10,381.00		0.00	12,231,128.00	-0.1%	
023	Child Support	47,430.00				47,430.00			47,430.00	166,519.00	28.5%	
024	Clerk of Courts	(5,876.00)				(5,876.00)	5,876.00		0.00	1,561,913.00	-0.4%	
025	Medical Examiner	4,709.00				4,709.00			4,709.00	99,320.00	4.7%	
026	Finance	323,105.00				4,481.00			4,481.00	451,156.00	1.0%	
027	Emergency Management	172,236.00			(316,624.00)	4,037.00			4,037.00	74,224.00	5.4%	
053	Veterans Services	21,938.00			(188,199.00)	4,716.00			4,716.00	180,363.00	2.9%	
068	UW Extension	77,800.00			(17,222.00)	44,446.00			44,446.00	317,552.00	14.0%	
069	Fair Park	87,105.00			(30,102.00)	57,003.00			57,003.00	70,349.00	81.0%	
070	Land Conservation	114,187.00			(123,838.00)	(9,651.00)	9,651.00		0.00	236,468.00	-4.1%	
071	Zoning	290,931.00			(221,183.00)	69,748.00			69,748.00	323,637.00	21.6%	
099	Library System	217.00				217.00			217.00	1,041,235.00	0.0%	
	General Fund Totals	3,565,335.00	0.00	0.00	(2,470,654.00)	1,114,681.00	0.00	0.00	1,114,681.00	12,504,763.00	8.9%	
Fund	Fund	Beginning Fund Balance 1-Jan-16	Current Activity	Estimated Additional Activity	Ending Fund Balance 31-Dec-16	Percentage Change					Ending fund balance 12/31/15	
											63,768,557.00	
											(65,672,100.00)	
											(1,903,543.00)	

Mode, Chair of the Human Services Board, introduced the Proclamation proclaiming the month of March 2017 as Professional Social Work Month.

WHEREAS, social workers have the right education and experience to guide individuals, families, and communities through complex issues and choices, and

WHEREAS, social workers connect individuals, families, and communities to available resources, and

WHEREAS, social workers are dedicated to improving the society in which we live, and

WHEREAS, social workers are positive and compassionate professionals, and

WHEREAS, social workers stand up for others to make sure everyone has access to the same basic rights, protections, and opportunities, and

WHEREAS, social workers help people help themselves, whenever and wherever they need it most, and

WHEREAS, social workers have been the driving force behind important social movements in the United States and abroad.

NOW, THEREFORE, BE IT RESOLVED in recognition of professional social workers and their commitment and dedication to individuals, families, and communities everywhere through legislative advocacy, service delivery, research, and education, the Jefferson County Board of Supervisors hereby proclaims the month of March 2017 as Professional Social Work Month and calls upon all citizens to join with the National Association of Social Workers and the Jefferson County Human Services Department in celebration and support of social workers and the social work profession. **Mode moved that said Proclamation be adopted.** Seconded and carried.

Mode introduced the Proclamation proclaiming the month of April 2017 as Child Abuse and Neglect Prevention Month.

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child's inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has many dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs

succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its February 24, 2017 meeting, unanimously approved a motion recommending the County Board of Supervisors adopt this proclamation,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2017 to be Child Abuse and Neglect Prevention Month.

Fiscal Note: Adoption of this proclamation will not have any fiscal impact to the County other than the expenditure of staff time. Promotion materials will be funded by outside private donations.

Mode moved for the adoption of said Proclamation. Seconded and carried.

Mode introduced Resolution No. 2016-73.

Executive Summary

In the 2017 Human Services Budget there was \$85,000 allocated for purposes of installing a new roof on the Health and Human Services Building. In preparation for developing a scope of work for the project, it was determined that the existing roof could last up to five more years with minimal cost, and immediate replacement of the roof was not necessary. During this time, an analysis of the fire alarm systems for the four buildings that make up the south campus (Hillside Office, Health and Human Services Building, Lueder Haus and the Workforce Development Center which houses UW-Extension and Jefferson County Economic Development Consortium as well), indicated that significant upgrades were needed in all four buildings for proper protection of persons and property. The initial estimated cost is approximately \$120,000.

At the Human Services Board meeting on February 14, this was brought forward as a potential issue and the recommendation was for staff to bring back a resolution for review at the March 14 Human Services Board meeting that would authorize the transfer of \$85,000 from the roof project to the fire alarm project, and in accordance with the County Purchasing Policy, provide authorization to issue a Request for Proposals as this fire alarm project was not originally in the FY 2017 Budget. The Finance Committee reviewed this on March 9 and the Infrastructure Committee and Health and Human Services Board reviewed this resolution on March 14 and recommended forwarding to the County Board for approval. Required funds for this project in excess of \$85,000 will come from 2016 carryover funds pending approval by the County Board.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, Jefferson County staff have determined that the roof on the Health and Human Services building does not require immediate replacement as originally thought, and

WHEREAS, it has been identified that additional work is

needed on the fire alarm systems of all four buildings referenced above, and

WHEREAS, the Human Services Board has recognized in the interest of public safety that work on the alarm system should be a priority project, and

WHEREAS, deferring the Health and Human Services Building roofing project will provide \$85,000 toward replacing fire alarm systems with the remaining funds being available via the FY 2016 to FY 2017 Budget Carryover request upon approval by the County Board.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors authorizes the transfer of \$85,000 in the FY 2017 Budget from the Health and Human Services Roofing Project to the South Campus Fire Alarm Project.

BE IT FURTHER RESOLVED that the County Administrator is authorized to publish a Request for Proposals (RFP) for the South Campus Fire Alarm project in accordance with the Jefferson County Purchasing Policy Ordinance.

Fiscal Note: The estimated cost of the project is \$120,000. With the transfer of \$85,000 from the roofing project to the fire alarm project and pending approval of \$45,000 in carryover funds from FY 2016 to 2017, adequate funds will be available in the Human Services Budget to execute the project. As this is a Budget Amendment 20 votes are required.

Mode moved for the adoption of Resolution No. 2016-73. Seconded and carried: Ayes 28 (Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, R. Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Spaanem, Foelker, Patrick, Borland, Schultz, G. Kutz), Noes 0, Absent 1 (Jones), Vacant 1 (District 29).

Nass, Chair of the Planning & Zoning Committee, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on August 18, 2016, December 15, 2016, and February 16, 2017, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

Approval of petitions R3918A-16, R3942A-16, R3956A-17 and R3957A-17.

Dated this 27th day of February 2017, Donald Reese, Secretary.

The prior month's amendments R2958A-04, R3940A-16, R3941A-16, R3942A-16, R3943A-16, R3944A-16, R3945A-16, R3946A-16, R3947A-16, R3948A-16, R3949A-16, R3950A-17, R3951A-17, R3952A-17, R3713A-17, R3954A-17 and R3955A-17

are effective upon passage by County Board, subject to Wis. Stats. 59.69(5).

Nass informed the Board of a correction to Ordinance No. 2016-25 to delete the following language from Petition R3918A-16 – Jack D. Wendorf Trust: “. . . a note shall be placed on the survey that no residential structures are allowed”.

Nass introduced Ordinance No. 2016-25.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R3918A-16 was referred to the Jefferson County Planning and Zoning Committee for public hearing on August 18, 2016, Petition R3942A-16 was referred on December 15, 2016, and Petitions R3956A-17 and R3957A-17 were referred for public hearing on February 16, 2017, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

Create a 2-acre farm consolidation lot around the home at N7004 County Road P from PIN 006-0716-0632-000 (51.25 acres). The site is in the Town of Concord. Rezoning is conditioned upon approval and recording of a final certified survey map, showing not more than 150 feet of lot depth from County Road P, and up to two acres in size. This is in conjunction with Sec. 11.04(e), 11.04(f) 6 & 8 of the Jefferson County Zoning Ordinance. R3942A-16 – Steve Wareham/Wareham Properties II LLC

Create a 2.6-acre farm consolidation lot around the home and buildings at N8825 Willow Road from part of PIN 032-0814-1421-000 (31.133 acres) in the Town of Watertown in accordance with Sec. 11.04(e) and 11.04(f)6 & 8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. Access for the remaining A-1 zoned land is required. R3956A-17 –Charles & Christine Teich

**FROM A-1, EXCLUSIVE AGRICULTURAL TO N,
NATURAL RESOURCES**

Rezone to create a 22.4-acre Natural Resource zone from part of PINs 008-0715-2823-000 (40 acres) and 008-0715-2824-000 (40 acres) near N5594 Switzke Road in the Town of Farmington. This action is conditioned upon approval and recording of a final certified survey map for the lot. This is in accordance with Sec. 11.04(e) and 11.04(f)12 of the Jefferson County Zoning Ordinance. This petition was previously approved at 21.2 acres. R3918A-16 – Jack D. Wendorf Trust

Create a 9-acre Natural Resource zone near County Highway A in the Town of Oakland from part of PIN 022-0613-2831-002

(50.65 acres) in accordance with Sec. 11.04(e) and 11.04(f)12 of the Jefferson County Zoning Ordinance. This is conditioned upon approval and recording of a final certified survey map for the lot. R3957A-17 – Viola Behm

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2016-25 be adopted as corrected. Seconded and carried with Kannard abstaining for possible conflict of interest.

Public Comment (General). None.

Supplemental information presented at the March 14, 2017, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 8:16 p.m.